

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: April 28, 2015	Time Needed: 5 Minutes
Requesting Department: Employee Recognition	Presenter(s) Name: Shirley Hunt
Motion before the Board: Presentation Only	
Recommendation: (who, what, where, when, how, etc.)	
<p>Background: (why should it be done, what will happen if not approved, etc. include resolution) The CARE Committee is presenting the Employee Recognition Awards for two individuals as April monthly recognition award recipients. The recipients are:</p> <p>Ken Hardy – Network Technician – Information Technology LuAnn Garbini – Court Services Coordinator – Superior Court</p> <p>In addition, we would like to recognize Brenda Quiroz (Health District), a February Employee Recognition Award winner.</p>	
Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.)	
Reviewed and approved by:	<div style="display: flex; justify-content: space-around;"> <div>County Manager <input type="checkbox"/></div> <div>County Attorney <input type="checkbox"/></div> <div>Human Resources <input type="checkbox"/></div> <div>Finance <input type="checkbox"/></div> <div>IT <input type="checkbox"/></div> </div>
<div style="text-align: center;">Board Action Taken</div> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">Approved <input type="checkbox"/></div> <div style="text-align: center;">Denied <input type="checkbox"/></div> <div style="text-align: center;">No Action <input type="checkbox"/></div> <div style="text-align: center;">Continued <input type="checkbox"/></div> <div style="text-align: center;">Continued to: _____</div> </div>	
Approved with changes as follows: _____	
Clerk's Notes	
Date:	Initial:

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday** before the BOS meeting.